



# Retail Training



[www.mgaretailtraining.com.au](http://www.mgaretailtraining.com.au)

# SIR30207

## Certificate III in Retail

### Master Grocers Australia

MGA is a Registered Training Organisation (RTO), focused on delivering training programs specific to the needs of independent food and liquor retailers. Our training team is made up of a dynamic group of individuals with extensive knowledge and expertise of the retail industry who pride ourselves on our ability to ensure that the service we offer meets the individual and specialised needs of our clients.

### Course Introduction

This qualification provides the skills and knowledge for an individual to be competent in retail operations and/or supervision with the need to apply discretion and judgement. Individuals may have some responsibility for others and provide or hold specific coordination or support responsibilities within a store team.

### Qualification & Recognition

Upon successful completion of the course, participants will be awarded the nationally recognised qualification SIR30207 Certificate III in Retail.

### Pre-Requisite

There are two alternative pathways for entry into the Certificate III in Retail. The candidate must either:

1. Be recognised as competent, through a recognised training program or recognition process against the 9 core units of competency within the Certificate II in Retail; *or*
2. Have sufficient relevant retail employment experience. A current or previous job role that involves or has involved the application of the 9 core units of competency within the Certificate II in Retail would be a satisfactory indicator for entry.

### Credit Transfer

If students have already successfully completed units within the qualification, credit transfers may be granted within our program.

### Recognition of Prior Learning & Current Competencies

Competencies gained through other formal study or experience may be acknowledged through MGA's recognition of prior learning process.



NATIONALLY RECOGNISED  
TRAINING

### National Support Office:

Master Grocers Australia

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## Employment prospects

Students achieving this qualification would be suitable for a supervisory or specialist role within a retail store environment.

## Opportunities for Further Study

Students achieving this qualification will be eligible to progress to the Certificate IV in Retail Management.

## Course Length and Delivery

This program is conducted online, is self-paced and has a maximum duration of 24 months. Support is provided by experienced trainers and assessors throughout the program.

## Assessment

Competency is assessed through a combination of assignments, training progress, tests, practical demonstration, third party reports and assessor observation.

## Enrolment

Enrolment forms can be downloaded from [www.mgaretailtraining.com.au](http://www.mgaretailtraining.com.au). The completed form can be submitted to MGA in person or via mail/fax with the required supporting documentation and payment to ensure your place in the course.

## Participant Guide

It is important that prior to lodging your enrolment you read the MGA Participant Guide. The Participant Guide can be viewed on [www.mgaretailtraining.com.au](http://www.mgaretailtraining.com.au).

## Course Units

Unit Code	Unit of Competency	Hours
SIRXOHS002A	Maintain Store Safety	35
SIRXRSK002A	Maintain Store Security	20
SIRXCCS003A	Coordinate Interaction With Customers	35
<b>Electives:</b>		
SIRXSLS004A	Build Relationships With Customers	35
SIRRFSA002A	Monitor Food Safety Program	35
SIRXFIN001A	Balance Point of Sale Terminal	20
TAEDEL301A	Provide Work Skill Instruction	40
SIRXINV002A	Maintain and Order Stock	35
BSBOHS303B	Contribute to OHS Hazard Identification and Risk Assessment	30
BSBOHS304B	Contribute to OHS Hazard Control	30
<b>Total Hours</b>		<b>315</b>

The above course outline is typical of the program structure for most supermarkets. Units and course hours may vary in line with your individual business requirements and will be discussed prior to confirming your training plan.

## Access & Equity

MGA is committed to providing an inclusive learning environment. Principles of access and equity for participants are applied in all programs. People with disabilities are encouraged to apply.

## Course Costs (all inclusive)

Participants eligible for Victorian State Government funded place:

^\* **\$187.50** Enrolment Fee

Participants not eligible for Victorian State Government funded place: ^**\$2,500** Fee for Service

*\* This training is delivered with Victorian and Commonwealth Government funding.*

*^The student tuition fees are indicative only and subject to change given individual circumstances at enrolment. Additional fees may apply such as student services and amenity fees.*

## Other Fees

A fee of \$30 will be charged for the reissue of lost or damaged certificates.

## Payment Options Available

- Electronic Funds Transfer
- Credit card
- Cheque